



POORNIMA UNIVERSITY

Internal Quality Assurance Cell (IQAC)

Session: 2018-19


Office Order

PU/IQAC/2018-19/O/01

Date: 1st June 2018

The composition of the Internal Quality Assurance Cell (IQAC) is as follows:

1. Chairperson Dr. KKS Bhatia, President
2. Senior administrative officers Dr. Manoj Gupta, Provost
Dr. Chandani Kriplani, Registrar
Dr. Nupur Srivastava, COE
Mr. C.R. Kothari, CF&AO
3. Teachers / Professors Dr. Mahesh Bundele
Dr. Ratan Rana
Dr. B.K. Sharma
Dr. Nikhil Varghese
Ar. Naresh Chander Nakra
Dr. Priti Kaushik
4. Management Ar. Rahul Singhi
5. One nominee each from local society, Students and Alumni
Hulas Goyal, Student, BBA III Year
Sonali Mangal, Alumni, J. En.
Sourabh Trehan, Alumni, B.Arch.
6. One nominee each from Employers / Industrialists / Stakeholders
Dr. R.A. Gupta, Professor, MNIT
Mr. Manish Sharma, Metacube, Jaipur
7. Coordinator of the IQAC Dr. Santosh Kumar Agrahari


(Dr. Santosh Kumar Agrahari)
IQAC Coordinator

CC:

1. President
2. Provost
3. Member, Sponsoring Society
4. Registrar
5. All Deans and HoDs
6. All members of IQAC

IS-2027 to 2031, Ramchandrapura, Sitapura Extension, Jaipur- 303905 (Raj.)

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POORNIMA UNIVERSITY

Internal Quality Assurance cell (IQAC) Minutes of the First Meeting Session 2018-19

PU/IQAC/2018-19/M/01

Jun 02, 2018

The first meeting of session 2018-19 of the Internal Quality Assurance cell (IQAC), Poornima University was held on **Thursday, May 31, 2018** at 10:00 am in the Conference Room, Admin.-I, Poornima University Campus at IS-2027-to 2031, Ramchandrapura, Sitapura Extension, Jaipur under the Chairmanship of Dr. K.K. S. Bhatia, President.

The following were present at the meeting:

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| 1. Chairperson | Dr. KKS Bhatia, President |
| 2. Senior administrative officers | Dr. Manoj Gupta, Provost
Dr. Chandani Kriplani, Registrar
Dr. Nupur Srivastava, COE
Dr. C.R. Kothari, CF&AO |
| 3. Teachers / Professors | Dr. Mahesh Bundele
Dr. Ratan Rana
Dr. B. K. Sharma
Dr. Nikhil Varghese
Ar. Naresh Chander Nakra
Dr. Priti Kaushik |
| 4. Management | Ar. Rahul Singhi |
| 5. One nominee each from local society, Students and Alumni | Hulas Goyal, Student, BBA II Year
Sonali Mangal, Student, B.Tech IV Year EE
Sourabh Trehan, Alumni, B. Arch |
| 6. One nominee each from Employers / Industrialists / Stakeholders | Dr. R.A. Gupta, Professor, MNIT
Mr. Manish Sharma, Metacube, Jaipur |
| 7. Coordinator of the IQAC | Dr. Santosh Kumar Agrahari |

Minutes of meeting:

Item No. 1.1: Welcome by the Chairperson, IQAC, Poornima University

Prof. (Dr.) K.K.S. Bhatia, President, Poornima University welcomed all the members to the first meeting of session 2018-19 of the Internal Quality Assurance cell (IQAC).

Item No. 1.2: Address by the Coordinator, IQAC, Poornima University

Dr. Santosh Kumar Agrahari, Coordinator, IQAC welcomed and mentioned the objective of the meeting with the agenda circulated to each members of IQAC.

Item No. 1.3: To confirm the minutes of the Fourth Meeting of the Internal Quality Assurance cell (IQAC) held on Thursday, March 08, 2018.

Dr. Santosh Kumar Agrahari, Coordinator, IQAC informed that the Fourth Meeting of the session 2017-18 of Internal Quality Assurance cell (IQAC) held on Thursday, March 08, 2018. The minutes of the meeting were circulated to all members vide letter no. PU/IQAC/2017-18/M/4 dated March 10, 2018 and also enclosed with the agenda. No comments have been received on the circulated minutes. The members present at the meeting also did not offer any comments on the circulated minutes.

Item No. 1.4: Action taken on the minutes of the Fourth Meeting of the Internal Quality Assurance cell (IQAC) held on Thursday, March 08, 2018

Action taken report was explained by the Coordinator. He gave the details about planning and execution of all the major activities organized in session 2017-18 till May 29, 2018 and presented its report. The President, PU appreciated the effective and timely execution of all the activities.

Item No. 1.5: Reconstitution of IQAC Composition

With the suggestions received in the meeting, the President has finalized the reconstitution of IQAC composition for the session 2018-19. Most of the members of IQAC were continued except few Sr. Faculties & students volunteer had revised.

Item No. 1.6: Academic related aspects

1.6.1 Finalization of Academic calendar, semester plan of each school, faculty training program, orientation program and Professional Certification Courses (PCC)

With the permission of the chairperson, the academic calendar for session 2018-19 has been finalized. Each of the schools and departments have planned various activities throughout the session are PCC, CRT, TEP, Soft skills, NSP etc. Some of the co-curricular & extra-curricular activities have been planned are PMEPI, E-Shiksha, WRS, PU-INSPIRE, PU-MTPO as well as semester break and short term industrial visit & training. The faculty training program for the beginning of session is also planned and targeted to make every faculty follow the Poornima Philosophy in each activity either teaching learning or evaluation, examinations etc.

To make the students to the level of satisfaction and industry readiness, some of the additional activities have been planned like orientation program, revision class, make-up class, support class, brushing up class as well as mentoring program & admission intake analysis.

1.6.2 To explore the scope for new and Inter-disciplinary activities

The students have options to choose interdisciplinary open elective subject in various semester of their courses. The students are also encouraged to take project work interdisciplinary.

1.6.3 To explore Innovations in curricular design and development

Prof. Gupta informed that the names of Schools are proposed to be revised/ changed because of many new courses and also inclusion of computer related courses in the past and future years. He informed that the revised names are given as:

Proposal of revising the names of schools and departments		
S.No.	School	Department
1	School of Engineering & Technology	Department of Civil Engineering
		Department of Mechanical Engineering
		Department of Electrical Engineering
2	School of Computer Science & Engineering	Department of Computer Engineering
		Department of Computer Science & Applications
3	School of Management & Commerce	Department of Management
		Department of Commerce
4	School of Planning & Architecture	Department of Architecture

He advised that the columns can be increased to five giving the names of current Schools and names of existing Departments coming under each School as this would be easy to comprehend as it is very important change.

1.6.4 To identify Revision of regulations in Examination

There is no as such any reform has been identified in regulations of examinations however it is necessary to address specific issue related to grievances of examinations suffered by the students.

1.6.5 Status of Candidates qualified: GATE/CAT/MAT/GMAT/SSB/NAVY/ competitive exams etc.

The engineering students have been regularly guided & special classes have been executed during the session 2017-18. Due to the rigorous preparation for competitive examinations, six students have been qualified in GATE.

1.6.6 Status of training and internship to teachers, non-teaching staff and students

The internships for the students have been arranged through the help of PMTPO. Most of the students have selected in major industries and government sectors for internship. Approximately 80 plus industries/government sectors have been offering training to our university students. We believe the internship is the best way to make our students industry ready so the main concern for the PMTPO & Deans/HoDs have to make the students to get offer from various industry/government sector to work on live projects.

The teachers and non-teaching staff of Poornima University have been getting opportunity to go for training modules/workshops organized in campus as well as various institutions & government offices such as DST, AICTE, MNIT organized workshops.

1.6.7 Planning and status of various Activities of Alumni and Parent interaction

Poornima University celebrated its Alumni meet – “Dharohar 2018” on Saturday, 27th Jan 2018 at PU Campus. Around 50 Alumni turned up in the event representing all the courses across UG and PG. Alumni were welcomed with the Tilak and gifting the souvenirs viz. University Magazine, University Photograph in a glass frame and the Poornima Alumni Association (PAA) Badge. They were greeted by volunteers in Rajasthani attire and were escorted for the Refreshment and the Game Stalls at Central Plaza.

1.6.8 Status of Student achievements, awards and scholarships

One of the students of mechanical engineering department has won the first prize in International competition and festival of Indian Art & Cultural in Thailand. Another student has won first prize at AEROPHILLA-2018 held at SCEM Mangalore. Four students projects have been received financial grant from DST in EEE Department. Various students have been awarded in different technical & non-Technical activities in Engineering. In the session 2017-18, 32 M.Tech. and 4 PhD degrees have been awarded in the convocation-2017. In the session 2017-18, 53 research papers have been published by the M.Tech. scholars.

Item No. 1.7: Administrative related aspects

1.7.1 Activities reflecting the goals and objectives of the University

The objective of the university is to make an educational hub of future technocrats and management with the standards of national repute. To fulfil this objective it is recommended to make plan of 2022 vision and mission.

1.7.2 Community services, Health services and Financial-aid to students

The scholarships in various categories have been offered to the newly joined students through their performance and other criteria. In this odd semester, it is ensured to provide all types of health assistance to students and staff on emergency or demand. Many community services have been organised to make a living university and feel concern about the society through Poornima Pathshala and other ways.

1.7.3 Status of feedback from stakeholders

The feedback from each stakeholders have been taken regularly. Some of the feedbacks are taken semester-wise, some are yearly while alumni, employers and parents feedback are taken when they visit the campus. The industrial visit feedback is taken from the students on next day of return to campus. All the feedbacks are collected and analysed for finding the outcomes of feedback. Necessary actions are taken for the weak points while best outcomes are propagated for institutionalization of the best practice.

1.7.4 Requirement of Computerization of administration and the process of admissions and examination results, issue of certificates

The ERP system from Cloud EMS has been initiated for computerization of all academic and administrative processes. The ERP system is going to make paperless work along with proper management of resources. The online access of ERP system helps each stakeholder to view and report any types of issues to concern office. It has been observed that the ERP will surely enhance the administrative process better with transparency in the work. Online uploading of attendance system is going to help students, parent and administrative officers to monitor the attendance/performance of each students and will take necessary step for betterment of the students. The requirement of minimum 75% attendance is a headache for students; so this ERP system is helping them to monitor and plan to maintain the requirement. Also administrative officers and Examination head can take necessary action in time to correct the problems arises due to less attendance.

1.7.5 Status of Performance in sports activities and Incentive scheme to outstanding sportspersons

A sports meet through EFLI in PU is being planned during 9th to 12th Oct 2018. The schools will be invited to send their teams for various games like Football, American Football, Volleyball, Basket ball chess, Quiz etc. This will help in our name being circulated in these schools thus Brand building.

An American Football tournament under the auspices of EUSAI is being planned where Universities and College teams will be invited in PU. The dates are from 12th to 25th Feb 2019

1.7.6 To explore best practices for University quality improvement

In Poornima University, we have initiated many best practices to make outcome based education (OBE) system since its inception. Many of the best practices initiated are helping to improve the performance of students. The tutor system, mentor-mentee system, self-help group (SHG), Professional Certification Courses (PCC), Faculty Training Program (FTP), orientation program etc. are helping the university to explore better in the society. It is the aim of IQAC to identify the best practices used in department/schools and make it institutionalization of those best practices as soon as possible so that the maximum outcome can be ensured at university level. The Poornima Philosophy for various aspects of work are regularly executed through training of faculty and non-teaching staffs as well as administrative staff so that the internalization of best practices can be ensured to each stakeholders.

1.7.7 Status and review of activities of various cells viz. Anti-Ragging Cell, Women Cell, SC/ST Grievance Cell, PU-INCENT etc.

Various cells of the University have practiced to advertise activities and rule/regulations for the students time-to-time. No serious grievance of any student was observed during the last semester. Overall the discipline has been good and no ragging cases were reported.

The committee members emphasize to motivate the boys' students about the importance of woman in the society and woman safety as well as to encourage all employees/students to express responsibly about any other problem or complaint of sexual harassment.

The measure to be adopted again for odd semester 2018-19 for ragging prevention, such as

1. Round by the staff /faculty on the first year floors
2. Visit to the student transport buses by proctor & team
3. Surprise round by Dean & HOD's around the campus
4. Under taking regarding anti-ragging, must be taken at the time of II year Student registration

Item No. 1.8: Infrastructure related aspects

1.8.1 Status and Enrichment of Library Learning Resources

The central library of the Poornima University and various departmental libraries are enriched through regularly updating the requirement of books, journals/magazines. It is also expected to enrich through access of online journals/magazines so regular subscription of the e-resources are done as per their schedules. The Delnet facility available to link with national libraries of IITs, NITs etc. are also making the readers to access all types of books/papers etc.

1.8.2 Status of infrastructure development and other facilities viz. hostel, transport and medical facilities/ Assistance Infrastructure development

Dr. Gupta apprised about the development in current infrastructure including construction of two fully furnished and two non-furnished floors in Himalaya-II hostel, Commissioning of three R.O. plants, fencing around girls' hostel and maintenance and up gradation of STP etc. He added that in view of increase in number of hostellers, and expansion of existing courses etc. a total of approx. 1.5 lac sq. ft. construction is proposed during the current session so that it can be utilized from session 2019-20. It is also proposed to add four floors in the existing Himalaya –II building. He mentioned that this can be put up to BOM for further consideration as the total budget, existing liabilities, availability of funds etc. needs to be considered prior to taking a final decision.

Item No. 1.9: Research & Development related aspects

1.9.1 Status and Proposal for FDP/seminars/workshops/ conferences

In the session 2017-18, approximately 120 FDP/seminars/workshops/ conferences have been organized in various schools and departments. A list of executed FDP/seminars/workshops/ conferences has been attached in **Annexure 1 (18-19)**. Throughout the sessions 2018-19, it has been planned to execute many FDP/seminars/workshops/ conferences by each schools and departments.

1.9.2 Promotion and status of research related activities/ programs/ financial grant (if any)

Dr. Gupta informed that the documentary on 100 KW solar power plant was released on the occasion of Engineers Day. It is also uploaded on YouTube and the information about it has been circulated among all departments. Ar. Rahul Singhi said that the duration of documentary is about 11 minutes which is good for showing in some of the programs but he suggested that this shall be reduced to about 3 minutes for spreading information where less time is available. Chairman desired that the 03 minutes documentary shall be prepared as early as possible.

1.9.3 Promotion recommended that R& D department introduce incentive for publication in high impact factor journals at monthly intervals.

Dr. Gupta informed that a document named “strategy/ actions for moving towards centre of excellence in solar energy” is prepared which covers the various academic, research and placement related aspects. President, PU advised to Dean, SET to prepare a brochure within 15 days for Solar Power Plant, PU and share it with the admission team so that it can be used while visiting schools/ industries etc.

Dr. Gupta told about the placements of 15 students in the field of solar. On the issue of training/ visit of students of Poornima, he informed that theoretical

and conceptual training was given by faculty of PU so that the students can be sensitized before visit of plant. During the discussion it has been observed that PU can design a training programme of 15 days internship for first year students.

Dr. Gupta informed that it has made internship mandatory for B.Tech. students which spans 15, 45 and 45 days each year after first, second and third year respectively and suggested that PU can use this opportunity for providing the said internship. Dr. Manoj Gupta told that appropriate action will be taken on this issue after looking into all the details related to internship

Ar. Rahul suggested to prepare some stringent strategies for achieving the centre of excellence in the area of solar energy like requirement of equipment, specific labs, recruitment of resource person etc. He added that the publications after 2016 shall be included in the said document. Dr. Bhatia, President, PU suggested that this task can be assigned to Dean, R&D. He emphasized to work on the identified thrust areas in the similar way and prepare a document pertaining to achievements, requirements and growth plan of the same.

1.9.4 To explore scope for Linkages development with National/ International, academic/ research bodies/ industries/ organizations/ institutions

Ar. Rahul Singhi informed about student exchange with foreign Universities and activities of AIESEC. He added that four students of PU have gone for foreign internship through AIESEC and this number is also increasing every year. The chairperson while appreciating the efforts informed that the format of agreement with AIESEC is not proper and asked to use a standard format for all the MoUs/ agreements in future. Dr. Bhatia requested to help Ar. Rahul Singhi in drawing up appropriate MOUs.

Dr. Mahesh Bundele informed that University is working in the area of International collaboration with Warsaw Management Academy, Poland and besides this two scientists from Canada and Japan are also coming for special lecture at PU in coming week. Board members appreciated the efforts of the University in this direction.

Dean R& D informed that to explore scope for Indian and foreign University collaboration and twinning and Semester Exchange Program, the University has the collaboration with Warsaw Management Academy, Poland which is effective from 1st April 2018 for a period of five years and it may be subject to extension by mutual consent.

Item No. 1.10: Training & Placement related aspects

1.10.1 T&P Cell activity plan for current semester and review of activities organized till now

Dr. Gupta presented the details about T & P Cell activities plan, its execution and the status of placement for the session 2017-18. President, PU appreciated the meticulous planning and execution of T & P activities which has resulted in good placements till now. Dr. Gupta explained the process of career option awareness among students and filling of career option form particularly by pre-final and final year students of all the courses. He presented the compiled report for the same. He asked for critical analysis of career option forms and identifying the students who are not filling this form but still appearing in placement drives. Ar. Rahul Singhi suggested to get this form filled before start of session and derive inferences for further action.

On the issue of placement it was suggested that more efforts are required for placing the core branch engineering students and proper preparation shall be done for the pre-final year students of Schools.

Ms. Garima Mathur informed that the, many new interfaces are being identified apart from our regular recruiters. Following are few listed recruiters for session 2018-19

1. B Tech- TCS,IBM, SAP Labs, Pinnacle, Shree Ram Finance, Capital Aim, Chegg India , Rivigo etc.
2. B Tech- High package- Juspay, Smartprix, Tek Systems, Calsoft, Think & Learn etc
3. Core Engg.-Kalpataru, B L Kashyap, Hi Tech Gears, Sona, Micromax , Vinayak Diamond Tools etc.
4. B.Arch – Pinnacle, other PMCs and private Architects
5. BCA- Infosys, Capgemini, SAP Labs, Witty Feed, Rannlab etc.
6. MBA/BBA/B Com-Jaro, ITC, Asian Paints, Evosys HDFC, People Scout, ICICI, Infoedge etc.

a. PU-MTPOACTIVITIES AND TARGETS:

Sr.No	Activity	Things to be ensured / done	Remarks
1	FACE -CRT	<ul style="list-style-type: none">- Focus on Assessments- Linkage with academics- Fortnightly Exams (Contests)- Strict Hold of PU Faculty Coord	<ul style="list-style-type: none">- 400 hours of Regular / Workshops- CSAC for final yr- WOWS Workshop- Refresher course for Final yr

2	PU INSPIRE	1 per batch <ul style="list-style-type: none"> - Higher studies - Civil Services / PSU - Health and Awareness - Motivational Sessions - Alumni / Industry Expert - Workshops- PDP 	<ul style="list-style-type: none"> - Would be done centrally as well as School Level. - PU-INSPIRE to be propagated - Updation of Details of all such sessions at TPC.
3	Alumni Interaction	Min. 1 per branch / month <ul style="list-style-type: none"> - <i>Alumni working in visiting Companies or otherwise</i> 	<ul style="list-style-type: none"> - DTPCs to coordinate - Ref from Central / School / Dept/ Student / Faculty
3	Mock Drives	1 per semester for all courses and all years - Ensuring Participation	Apti / Tech / GD and PI
4	SIP Interviews	Training assessment interviews 260 students of SMC.	<ul style="list-style-type: none"> - By Committee of Proctor, TPO and Dean - Evaluation guidelines & Formats
5	SuperClub	Circulation of Objective and Execution of Plan	<ul style="list-style-type: none"> - To ensure Placements in Top Notch companies with high end training
6	PU-MTPO	Appointment of STPC DTPC & STPC Training Meeting Schedule B.Arch Placements	- In July III & IV Week
7	Career Option Form	Ensure 100% Filled Forms Placement Opt Out Form to be filled by NOT INTERESTED Students Career Option Form Analysis	- In July III & IV Week
8	Database Correction and updation	For Final and Pre final year students - Facilitated by Registrar	July - August
9	Career Sensitization	Orientation sessions for Career Options (1 for each semester) I yr – 1 on Career option II yr – 1 Prep reqd for pursuing career III yr / IV yr –Sectorial prep at campus	DTPC + STPC

10	PMTPO Drive Conduction -	As per Central plan and PU-MTPO Leads Information Flow and follow up Strategy for Maximum Participation	PU-MTPO Team
11	Intake Analysis	- First year basic examination for intake analysis	By PU-MTPO
12	Winter (trg)	- ITS : B.Tech III yr – 136 (SET)+171 (SCE) = 307 (Nov) - 6 Months : B.Arch IV yr – 55 (Jan-June 2019) - 6 Months : MBA (HM) – 9 (Jan – June 2019)	Ref & Leads

Item No. 1.11: Any other item with the permission of the Chair.

No such item was discussed.

The meeting ended with a vote of thanks to the Chair.

Annexure 1 (18-19)

Poornima University						
Proposed Major Activities to be Organized During the Session 2018-19						
July						
Sr No	School	Name of Activity	Type and Level of Activity	Name of Dept/School	Date	Main Coordinator
1	SPA	Faculty Training Program - "Preparation of Project Brief"	Workshop	B.Arch / SPA B.Des (ID) / SDA	20-Jul-18	Ar. Akanksha Modi
August						
2	SET	Seminar on Construction & Maintenance of Black top pavement	Technical/University	Civil	03-Aug-18	Mr. Vinod Kumar Sharma
3	SET / SPA	Seminar on Smart City: Opportunities and Challenges	Technical/University	Civil / Architecture	04-Aug-18	Mr. Ankush Kumar Jain
4	All Schools	ISLE Student Chapter Inaugural	School		11-Aug-18	
5	SPA	Book Launch - "Indian Architectural Travel Guide - Jaipur"	Lecture	B.Arch / SPA	11-Aug-18	Ar. Rahul Singhi & Ar. Yash Pratap Singh
6	SMC	SPSS Training Workshop	Workshop	BBA, SMC	Second Week of August 2018	Dr. Mahesh Chandra Joshi
7	SET I Yr	Orientation B.Tech I Year	Department Level	SET	17-Aug-18	Ms. Pragya Mishra
8	SMC	PU - Inspire by INCENT	Motivational Session	BBA (INCENT)	Third Week of August 2018	Mr. Priyesh Tiwari
9	SPA	In Conversation With - 'Dr. Manish Chalana' on "Transformation of Historic Core of Cities - A Glocal Context"	Lecture	B.Arch / SPA B.Tech (Civil) / SET	24-Aug-18	Ar. Yash Pratap Singh
10	SMC	Session on Research Methodologies for Management Students by PhD Students enrolled in university	Inter Department	MBA, SMC	Aug-18	Dr Ranu Sharma and ms Arpita Mehta
11	SMC	Motivational Session	Session	MBA, SMC	Last week of August-2018	Arpita Mehta

12	SMC	Industrial Tour of First Year Students	Tour	MBA, SMC		Dr Yaduveer Yadav and MsArpita Mehta
September						
13	SMC	Workshop on " Introduction to Banking and Career Prospects for B.COM graduates"	Technical Workshop	Dept. Of Commerce and Economics	1-5 September 2018	Mr. Saurabh Agarwal
14	All Schools	Teacher's Day: 4 hours classes by senior students: Activity as per Notice	Student Driven Activity	All Schools	05-Sep-18	Dr. Ravika Vijay Dr. Randhir S Baghel
15	SET	Contriva 2K18	Technical/University	Civil	07-Sep-18	Mr. Ankush Jain
16	SET	One day workshop on Ansys (Finite Volume)	University/Technical	ME/SET	08-Sep-18	Mr. Mahesh Chand Saini
17	SPA	In Conversation With - 'Dr. Rima Hooja' on "Transformation of Historic Core of Cities - A Glocal Context"	Lecture	B.Arch / SPA B.Tech (Civil) / SET	2nd week of September	Ar. Yash Pratap Singh
18	SMC	Workshop on Personality Development	Workshop	MBA, SMC	2nd week	Arpita Mehta
19	SET	Workshop on Effective Use of MS-Office in Report Writing	Technical/University	EEE	15-Sep-18	Dr. Madan Lal Saini
20	SET & SCE	Engineer's Day: Activity as per Notice Industrial Visit (I Yr)	Industrial Visit	SET	15-Sep-18	Mr. Manoj Sharma Dr. Randhir S Baghel
21	SPA	Measured Drawing Camp - 'Abhaneri' for B.Arch II Year	Measured Drawing Camp	B.Arch / SPA	27-30 September 2018	Ar. Akanksha Modi
22	SPA	Educational Tour- 'Jaipur - Amritsar - Dalhousie - Macleodganj - Chandigarh - Jaipur' for B.Arch III Year	Educational Tour	B.Arch / SPA	27th September 2018- 6th October 2018	Ar. Pinki Yadav
23	ASRC	Three Days Workshop on Deep Learning and AI	Workshop / Rajasthan Level	ASRC	28-30 September 2018	Mr. Puneet Mathur & Dr. Rattan Rana
24	SET	Workshop on Concrete Mix Design	Technical/University	Civil	29-Sep-18	Mr. Vaibhav Jain
25	SMC	Workshop on 'Political History of India'	Inter-Departmental Workshop	BBA, SMC	Second / Third Week of September 2018	Mr. Priyesh Tiwari

October						
26	All Schools	Gandhi Jayanti: Activity as per Notice	Department Level	All Schools	02-Oct-18	Dr. Dipti Mathur
27	SCE	Workshop on Machine Learning/SPARK/S CALA/Hadoop/Big Data	Technical Workshop	School of Computer Science & Engineering	06-Oct-18	Mr Ayush Sogani
28	SMC	Workshop on 'Economic & Business History of India'	Inter-Departmental Workshop	BBA, SMC	First / Second Week of October 2018	Mr. Priyesh Tiwari
29	SMC	Commerce Education Day	Exhibition and Competition	Dept. Of Commerce and Economics	10-Oct-18	Dr. Swati Jain
30	SET	One Day Workshop on Electric and Hybrid Vehicles	University/Technical	ME and EEE/SET	13-Oct-18	Mr. Jay Prakash, Mr. Saurabh Mathur and Dr.Chetan Khemraj
31	SPA	In Conversation With - 'Mr. Pradeep Kumar Jain' on "Transformation of Historic Core of Cities - A Global Context"	Lecture	B.Arch / SPA B.Tech (Civil) / SET	2nd week of October	Ar. Yash Pratap Singh
32	SMC	Seminar on Health Care	Seminar	MBA, SMC	2nd week	Dr Ranu Sharma and Ms Arpita Mehta
33	SMC	Business Plan competition	Tour	MBA, SMC	Second Week	Dr Neha Mathur and Ms Timsy Kakkar
34	SET	One Day Workshop on Advances in Mathematical Modelling and Its Application in Electrical and Electronics Engineering	Technical/University/National	EEE	20-Oct-18	Dr. Neeraj Tiwari
35	SPA	Educational Tour- 'Jaipur - Ahmedabad - Kutch - Jaipur' for B.Arch II Year	Educational Tour	B.Arch / SPA	17th October 2018- 20th October 2018	Ar. Akanksha Modi
36	SPA	Seminar on ' Role of Architects and Civil Engineers in Construction Industry'	Seminar-Regional	B.Arch / SPA B.Tech (Civil) / SET	3rd week of October	Ar. Shlok Dua
November						

37	SMC	EDP Workshop with NIESBUD, Ministry of Skill Development, GOI	Inter - Departmental	BBA (INCENT)	02-Nov-18	Mr. Priyesh Tiwari
38	SMC	Industrial Tour of Final Year Students	Tour	BBA, SMC	Second Week of November 2018	Dr. Nandani Sharma & Dr. Medha Gupta
39	SMC	Management Day	Inter / Intra College Competition	MBA, SMC	2nd week	Dr Yaduveer Yadav and Ms Jigyasa Soni
40	All Schools	Samagam	All Schools	All Schools	14-Nov-18	Mr. Simranjeet Singh
41	SET I Yr	Workshop on Personality Development	National Workshop	SET	16-17 Nov. 2018	Dr. Pragya Mishra Dr. Rakesh Gupta
42	SPA	Educational Tour- 'Jaipur - Agra - Fatehpur Sikri - Bharatpur - Jaipur' for B.Arch I Year	Educational Tour	B.Arch / SPA	3rd week of November	Ar. Yash Pratap Singh
43	SMC	Case Writing Workshop	Technical Workshop	Dept. of B.COM and BBA (Interdepartment)	22-24 November 2018	Ms. Aditi Kaushik
44	SMC	Case Writing Workshop	Inter - College Workshop	BBA, SMC	22 - 24 November 2018	Dr. Mahesh Chandra Joshi
45	PU	3rd IEEE International Conference ICRAIE-2018	Conference / International	PU & MNIT	22-25 November 2018	Dr. Mahesh Bundele
46	SET	State Level Project Competition	Technical/University/State	Civil	November	Mr. Hitesh Sant
December						
47	SET	Faculty Development Program on AutoDesk Fusion and 3D Printing	PF/Technical	ME/SET	3-7 December 2018	Mr. Vinay Bhatt and Mr. Jay Prakash
48	SMC	Introduction to Workshop on 'Business Essentials for an Architect'	Inter - Departmental Session	BBA (INCENT)	First Week of December 2018	Mr. Priyesh Tiwari & Mr. Yash Pratap Singh
49	SET I Yr	National conference on Water Quantity and Quality Management (ETWQQM-II)	National Conference	SET	7-8 December 2018	Dr. Dipti Mathur
50	SMC	Workshop on Qualitative & Quantitative Research Methodologies for Management Researchers (PhD)	Intra/Inter College Workshop	BBA, SMC	12-22 December 2018	Dr. Mahesh Chandra Joshi

		Students)* (* Subject to approval from ICSSR)				
51	All Schools	Three Days Workshop on applications of Deep Learning and AI	Workshop / National	ASRC	14-16 December 2018	Dr. Ajay Khunteta & Dr. Rattan Rana
52	SET	National Conference on Renewable Energy and Energy Conservation	International	EEE	21-22 December 2018	Ashish Raj & Dr.Chetan Khemraj
January						
53	All Schools	First Elsevier International Conference on Pervasive Computing Advances & Applications	Conference / International	PU & IIT Kota	8-10 January 2018	Dr. Mahesh Bundeale
54	SET	International Conference on Renewable Energy and Energy Conservation	International	EEE	21-22 January 2019	Ashish Raj & Dr.Chetan Khemraj
55	SMC	PU - Inspire by INCENT	Motivational Session	BBA (INCENT)	Third Week of January 2019	Mr. Priyesh Tiwari
February						
56	SMC	PD Workshop	Workshop	BBA, SMC	Second Week of February 2019	Dr. Mahesh Chandra Joshi
57	SPA	International Conference on 'Innovations in Green Building Concepts'	International Conference	B.Arch / SPA B.Tech (Civil) / SET B.Tech (Electrical) / SET	Second Week of February 2019	Ar. Yash Pratap Singh Ar. Preethi Agrawal Mr. Divya Prakash
58	SMC	Workshop on " Personality Enhancement and Skill set development"	Technical Workshop	Dept. of Commerce and Economics	10-17 February 2019	Dr. Swati Jain
59	SCE, SET	Science Day		SCE, SET	28-Feb-18	
March						
60	SET I Yr	National workshop on Women's day	National workshop	SET	08-Mar-19	Dr. Dipti Mathur Dr. Pragya Mishra
61	SCE	Hackathon 2019	Technical Workshop	School of Computer Science &	11th-12th March 2019	Mr Vipin Khandelwal

				Engineering		
62	SMC	Workshop on 'Business Essentials for an Architect'	Inter - Departmental Workshop	BBA (INCENT)	Multiple Sessions in I, II & III Week of March, 2019	Mr. Priyesh Tiwari & Mr. Yash Pratap Singh
April						
63	SMC	Workshop on 'Business Essentials for an Interior / a Fashion Designer'	Inter - Departmental Workshop	BBA (INCENT)	2 Sessions of 3 hours each in I & II Week of April, 2019	Mr. Priyesh Tiwari & Ms. Shikha Singh
64	SCE	National Seminar on Entrepreneurial Capability in Higher Education	Seminar	School of Computer Science & Engineering	20-Apr-19	Mr Ravi Kumar
65	SET I Yr	International Conference (AMSAET- 2019)	International Conference	SET	last week of april	Dr. Krishnapal Dr. Randhir Singh



POORNIMA UNIVERSITY

Internal Quality Assurance Cell (IQAC)
Session 2018-19

PU/IQAC/2018-19/N/01

May 24, 2018


NOTICE

The first meeting of the Internal Quality Assurance Cell (IQAC) of Poornima University will be held on **Thursday, May 31, 2018** at 10:00 am in the Conference Room, Admin.-I, Poornima University Campus at IS-2027-to 2031, Ramchandrapura, Sitapura Extension, Jaipur.

The following are requested to kindly make it convenient to attend the meeting:

1. **Chairperson** Dr. KKS Bhatia, President
2. **Senior administrative officers** Dr. Manoj Gupta, Provost
Dr. Chandani Kriplani, Registrar
Dr. Nupur Srivastava, COE
Mr. C.R. Kothari, CF&AO
3. **Teachers / Professors** Dr. Mahesh Bundele
Dr. Ratan Rana
Dr. B.K. Sharma
Dr. Nikhil Varghese
Ar. Naresh Chander Nakra
Dr. Priti Kaushik
4. **Management** Ar. Rahul Singhi
5. **One nominee each from local society, Students and Alumni**
Hulas Goyal, Student, BBA III Year
Sonali Mangal, Alumni, J. En.
Sourabh Trehan, Alumni, B.Arch.
6. **One nominee each from Employers / Industrialists / Stakeholders**
Dr. R.A. Gupta, Professor, MNIT
Mr. Manish Sharma, Metacube, Jaipur

A list of agenda items to be taken up in the meeting is enclosed.


(Dr. Santosh Kumar Agrahari)
IQAC Coordinator

Encl.: Agenda of the Meeting.



POORNIMA UNIVERSITY

Internal Quality Assurance cell (IQAC)

First Meeting Session 2018-19

(Thursday, May 31, 2018)

Agenda Items

- Item No. 1.1: Welcome by the Chairperson, IQAC, Poornima University
- Item No. 1.2: Address by the Coordinator, IQAC, Poornima University
- Item No. 1.3: To confirm the minutes of the Fourth Meeting of the Internal Quality Assurance cell (IQAC) held on Thursday, March 08, 2018
- Item No. 1.4: Action taken on the minutes of the Fourth Meeting of the Internal Quality Assurance cell (IQAC) held on Thursday, March 08, 2018
- Item No. 1.5: Reconstitution of IQAC Composition
- Item No. 1.6: Academic related aspects
- 1.6.1 Finalization of Academic calendar, semester plan of each school, faculty training program, orientation program and Professional Certification Courses (PCC)
 - 1.6.2 To explore the scope for new and Inter-disciplinary academic programmes initiated (UG, PG and PhD)
 - 1.6.3 To explore Innovations in curricular design and development
 - 1.6.4 To identify Revision of regulations in Examination
 - 1.6.5 Status of Candidates qualified: GATE/CAT/MAT/GMAT/SSB/NAVY/ competitive exams etc.
 - 1.6.6 Status of training and internship to teachers, non-teaching staff and students
 - 1.6.7 Planning and status of various Activities of Alumni and Parent interaction
 - 1.6.8 Status of Student achievements, awards and scholarships
- Item No. 1.7: Administrative related aspects
- 1.7.1 Activities reflecting the goals and objectives of the University
 - 1.7.2 Community services, Health services and Financial-aid to students
 - 1.7.3 Status of feedback from stakeholders
 - 1.7.4 Requirement of Computerization of administration and the process of admissions and examination results, issue of certificates
 - 1.7.5 Status of Performance in sports activities and Incentive scheme to outstanding sportspersons
 - 1.7.6 To explore best practices for University quality improvement
 - 1.7.7 Status and review of activities of various cells viz. Anti-Ragging Cell, Women Cell, SC/ST Grievance Cell, PU-INCENT etc.
- Item No. 1.8: Infrastructure related aspects
- 1.8.1 Status and Enrichment of Library Learning Resources
 - 1.8.2 Status of infrastructure development and other facilities viz. hostel, transport and medical facilities/ assistance
- Item No. 1.9: Research & Development related aspects
- 1.9.1 Status and Proposal for FDP/seminars/workshops/ conferences
 - 1.9.2 Promotion and status of research related activities/ programs/ financial grant (if any)
 - 1.9.3 Promotion and status of Research Publication
 - 1.9.4 To explore scope for Linkages development with National/ International, academic/ research bodies/ industries/ organizations/ institutions
- Item No. 1.10: Training & Placement related aspects
- 1.1.1 T&P Cell activity plan for current semester and review of activities organized till now
- Item No. 1.11: Any other item with the permission of the Chair.